

**Bower Hill Elementary PTA  
Regular Meeting: April 11, 2018  
Minutes**



1. Call to Order	<b>The President, Karen Lingis</b> , called the meeting to order at 7:05PM. There were 17 people in attendance.
2. President's Remarks	<b>Karen Lingis</b> welcomed everyone and thanked them for their attendance.
3. Reading and Approval of Minutes	Minutes from March 2018 were presented. Melissa Konggaard made a motion to pass the reading of the previous meeting minutes, seconded by Christine Chapas. Minutes from Mar 2018 were approved as written.
4. Treasurer's Report	<p><b>Treasurer, Julie Collins.</b> The following items were presented by Treasurer Julie Collins.</p> <ul style="list-style-type: none"> <li>• Financial Report was provided and presented to all in attendance.</li> <li>• Motion made to pay expenses by Michelle Adamshick and seconded by Erin Helon. Motion passed.</li> <li>• Budget for 2018/2019 School year was presented. <ul style="list-style-type: none"> <li>○ This will be in the PTA Room for the next month for review before it is</li> <li>○ Budget Change Summary <ul style="list-style-type: none"> <li>▪ Read-a-thon budget was increased from \$22K to \$23K based on historical data.</li> <li>▪ Membership was not changed.</li> <li>▪ Total estimated Operating Income just over \$25K</li> </ul> </li> <li>○ Operating Expense Adjustments <ul style="list-style-type: none"> <li>▪ Read-a-thon reduced from \$4K to \$3K</li> <li>▪ Educational Enrichment (stipend to teachers)</li> <li>▪ Advancement for Education – supports field trips, teddy bear day, etc.</li> <li>▪ Hospitality reduced</li> <li>▪ New Student Coordination Budget increased</li> <li>▪ Recess Relief reduced</li> <li>▪ Reflections budget reduced</li> <li>▪ Constant Contact budget increased to include My School Anywhere software</li> </ul> </li> <li>○ If you would like to discuss further or have questions, please reach out to Julie Collins or any of the Executive Board members.</li> </ul> </li> <li>• Karen added that once approved, it is still a working budget that can be adjusted as we go through the year.</li> </ul>
5. Report of First Vice President	<p><b>Laura Rohrbach</b> gave a brief report on the following committees:</p> <ul style="list-style-type: none"> <li>• <b>Area Council:</b> <ul style="list-style-type: none"> <li>○ The last meeting, Mar 15<sup>th</sup>, featured the Principals.</li> <li>○ Next meeting is April 19<sup>th</sup> at 9:15 at District Admin office.</li> </ul> </li> <li>• <b>Assemblies:</b> Melissa Mertz is the chair. <ul style="list-style-type: none"> <li>○ The last assembly will be in May – Carnegie Science Center - Solar Quest Program</li> </ul> </li> <li>• <b>New School Tool Box:</b> School Tool Box forms went home this past month and two biggest benefits are, 1) Kit will get sent to your home and 2) you can choose which supplies you want. Shipping is \$5 unless you spend over \$50, then shipping is waived. Have until beginning of August 1<sup>st</sup> to order kits. Kits will be shipped beginning May 1<sup>st</sup> or whatever date you choose.</li> <li>• A question was asked where the list of supplies for each grade can be found.</li> <li>• <b>Spirit Wear:</b> <ul style="list-style-type: none"> <li>○ 3<sup>rd</sup> Grade t-shirt order form went out last week. Please return even if you don't want one as it will help the Committee track orders.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Incoming Kindergarten spirit wear orders have been submitted and will be available at Kindergarten Orientation.</li> <li>● <b>Bower Hill Day Preparation:</b> Event date is Friday, June 1<sup>st</sup>; preparations have already started. Sign-ups will come out sometime in May.</li> </ul>
<p>6. Report of Second Vice President</p>	<p><b>Sam McVicker</b> gave a report on the following committees:</p> <ul style="list-style-type: none"> <li>● <b>Kindergarten Orientation:</b> is May 1<sup>st</sup>. April 19 and 20 are the Kindergarten Getting to Know you sessions.</li> <li>● <b>After School Classes:</b> ASC have ended. Thank you to Melissa Konggaard and Brittany Tate for all your work organizing these classes!</li> <li>● <b>After School Dance:</b> The recital is coming up; important dates include: May 11<sup>th</sup> – Rehearsal and May 12<sup>th</sup> recital</li> <li>● <b>Junior Achievement:</b> The event date is May 18<sup>th</sup> and we are still looking for a few volunteers.</li> <li>● <b>Art Volunteers:</b> The Art Department is always looking for volunteers, please reach out if interested.</li> <li>● <b>Library Volunteers:</b> Thank you to Michelle Adamshick for all her work in coordinating the volunteers this year.</li> <li>● <b>Yearbook: Yearbook is finalized!</b> You can still order a Yearbook but our final number is in, so there are only 25 copies left that can be purchased.</li> <li>● <b>Beestro:</b> Christine Chapas, the chair provided the following report: Event date is April 27<sup>th</sup>. The planning is going great. This year will be a Circus theme; there will be a juggler, stilt walker, a couple of “circus booths”. The event is catered by Pasta Too. Note, there will be 2 dinner seatings; one at 5PM and one at 6:30. Registration is on line. The online payment system has been working great! <ul style="list-style-type: none"> <li>○ Note: Disregard the Directory question in the online registration – it is just a standard question on My School Anywhere referring to a Directory; we will not be using that function.</li> </ul> </li> <li>● <b>Jump Rope for Heart:</b> Thank you again to everyone who participated. All prizes have been distributed.</li> </ul>
<p>8. Report of Third Vice President</p>	<p><b>Deanna Gallagher</b> gave a report on the following committees:</p> <ul style="list-style-type: none"> <li>● <b>Spring Book Fair:</b> The Book Fair will be held April 23-27 and is Buy One Get One (BOGO)! Sign ups will come out via ViaDale soon for parent volunteers. One thing of note, there will be a new register system this year which should make the process easier.</li> <li>● <b>Box Tops/Tyson Labels</b> – Please continue to send both in as our school benefits greatly. April 13<sup>th</sup> is the next Box Top drawing.</li> <li>● <b>Character Counts:</b> The Spring Character Counts Awards are April 14<sup>th</sup>. There will be a Spring Awards ceremony but, please remember, you can continue to nominate for the Fall Ceremony as well.</li> <li>● <b>Art Show:</b> The Bower Hill Art Show will be going on during the Beestro on April 27<sup>th</sup>. If you’d like to help with that part of the event, please reach out to Deanna Gallagher or Rhonda Becker.</li> <li>● <b>Teacher/Staff Appreciation:</b> Teacher Staff Appreciation week is May 7<sup>th</sup> – 11<sup>th</sup>. The Committee is working on the specifics but they will be asking for help and donations to support it.</li> <li>● <b>Spirit Recognition:</b> April 27<sup>th</sup> is the next Red &amp; White Day.</li> </ul>
<p>9. Principal’s Remarks</p>	<p><b>Mr. Garvey</b> welcomed parents and presented the following remarks:</p> <ul style="list-style-type: none"> <li>● Take Your Child to Work day is coming up on April 26<sup>th</sup>.</li> <li>● May 3<sup>rd</sup> is the Mexico Play (two shows - 9:45 and 2:15).</li> <li>● May 4<sup>th</sup> is K Farm Day &amp; the 1<sup>st</sup> Grade Mexican Fiesta.</li> <li>● PSSAs are in progress for the 3<sup>rd</sup> Grade and going well.</li> <li>● The Attendance Policy requirements for reporting and getting excuses in on time has been changed. In addition to these changes, you will be limited to 10 days which will include Educational Trip absences.</li> </ul>

	<ul style="list-style-type: none"> <li>• In the way that Mrs. Hanak raised money for the Leukemia &amp; Lymphoma Society last year; this year, Mr. Traumueller has taken control and the new theme will be Chores for the Cure. As kids do chores, their compensation will be donated to the cause.</li> </ul>
10. Old Business	<ul style="list-style-type: none"> <li>• <b>Legislation &amp; Bylaws:</b> Report provided by Julie Collins: The Bylaws and Standing Rules were presented at the March meeting and have been available for review in the PTA Room for the past month. <ul style="list-style-type: none"> <li>○ Erin Helon made a motion to accept the new Bylaws and Standing Rules and Michelle Adamshick seconded the motion. Motion passed; new Bylaws and Standing Rules were approved.</li> <li>○ It was noted that the Bylaws will be good for 5 years; Standing Rules for 3 years.</li> </ul> </li> <li>• <b>Nominating Committee Report:</b> Erin Helon presented the 2018/2019 officer slate as decided by the Nominating Committee. The slate is presented below: <ul style="list-style-type: none"> <li>○ President - Sam McVicker</li> <li>○ 1<sup>st</sup> Vice President - Angie Glud</li> <li>○ 2<sup>nd</sup> Vice President - Melissa Konggaard</li> <li>○ 3<sup>rd</sup> Vice President - Laura Rohrbach</li> <li>○ Secretary – Michele Adamshick</li> <li>○ Treasurer- Julie Collins</li> <li>○ Asst. Treasurer – Cindy Peterson</li> </ul> </li> </ul>
11. New Business	<ul style="list-style-type: none"> <li>• Beautification Committee – a new committee is being created by Mrs. Piatt to do little things around the school to keep it looking nice (e.g. tending to the flower pots at the entrance, decorating the walls, etc.) We would need to add this group to our Committee Chair list. <ul style="list-style-type: none"> <li>○ Melissa Konggaard made a motion to add the Beautification Committee to the PTA list which was seconded by Erin Helon. Motion passed.</li> </ul> </li> <li>• A brief synopsis was provided for the following Committees which are looking for volunteers for next year: <ul style="list-style-type: none"> <li>○ After School Classes (ASCs): Looking for two additional volunteers to help organize ASCs. If interested, you can talk to Melissa Konggaard to learn more about the committee.</li> <li>○ After School Dance: Note that there are two chair people at McMurray that support this as well, so this position would be a liaison to work with those two McMurray chairs.</li> <li>○ Area Council Representative: looking for BH representative to attend monthly meetings.</li> </ul> </li> <li>• Reach out to Karen Lingis and let her know if you are interested. If you have questions, you can reach out to the current Committee Chair. A link to the list of the Committees can be found on the weekly BH PTA email.</li> </ul>
Guest Speaker	<p>Guest Speaker: Paul Lauer, Peters Township Manager attended the meeting to discuss upcoming plans for Rolling Hills Park.</p> <ul style="list-style-type: none"> <li>• Presented the details for the Proposed Rolling Hills Park. Provided a layout of the proposed park plans. Some points of interest included: <ul style="list-style-type: none"> <li>○ High School is expected to be completed by end of 2020.</li> <li>○ Park will incorporate recreational facilities not found in other Peters Township parks (e.g. Peterswood Park sports fields).</li> <li>○ Park plan will include a Community Aquatics Facility.</li> <li>○ Access to Arrowhead Trail will be incorporated.</li> <li>○ The Park will be divided into “sections/areas” <ol style="list-style-type: none"> <li>(1) North Valley; devoted to nature center, sledding hill with warming station at the bottom, nature play area, mountain bike routes/bike agility route. Won’t see typical playground structures, more nature type stuff.</li> <li>(2) South Valley; Adventure Play Area and Dog Park, Picnic Park &amp; Pavilions,</li> </ol> </li> </ul> </li> </ul>

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|  | <p>(3) Ridge Top: The Great Lawn (expansive grass area for play) with picnic areas around it. Picnic Lodge – super sized pavilion capable of holding 100’s of people for an event.</p> <p>(4) Court Games – tennis center outdoor court, paddle ball, pickle ball, bocce courts. And Indoor tennis and Deck Hockey court, basketball courts.</p> <ul style="list-style-type: none"><li>○ Aquatics Facility – intended for a broad age group. Including a spray park/wet playground. three pools (lap pool, zero depth pool with fun features, big pool with fun features like a rock climbing wall).</li><li>○ Entire project would cost \$28M.</li><li>○ Park is 90 acres in total.</li><li>○ Implementation will take several years to build and will be dependent upon financing.</li><li>○ Looking for financial assistance/support to fund it.</li></ul> |
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Meeting was adjourned at 8:13PM.

Submitted by: *Christine Mullery*  
Christine Mullery, Secretary, 2017/2018

Date approved: 05/02/2018